

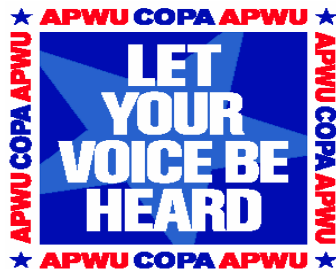
## To Contribute to COPA through *PostalEase*

(Employees are currently limited to two payroll allotments)

Follow the instructions below:

1. Add your Social Security number to the 8-digit COPA account number (29320001) in line **11** on this form. This 17-digit number (no hyphens) will enable the APWU to identify this contribution as having come from you.
2. Dial 1-877-477-3273 (1-877-4PS-EASE).
3. Press #1 for *PostalEase*.
4. When prompted, enter your employee Identification number.
5. When prompted again, enter your USPS PIN number. (If you do not have a USPS PIN or cannot remember your PIN, follow the instructions on this form, under "Don't Have Your USPS PIN?").
6. When prompted, choose option #2 (to select payroll allotments).
7. When prompted, choose option #1 (to select type of allotment).
8. When prompted, press #2 to continue.
9. When prompted, press #3 to "add" the allotment.
10. When prompted, add routing number: 054001220.
11. When prompted, enter the COPA account number: **29320001** \_\_\_\_\_, followed by your Social Security number (no hyphens, 17 digits total). Press #1 if correct.
12. When prompted, press #1 for checking.
13. When prompted for the dollar amount of the allotment, enter \$\_\_\_\_.00, your choice for a biweekly allotment. Press #1 if correct.
14. When prompted, press #1 to process.  
At this point, you'll be provided with a confirmation number and the start date of the allotment. Record the confirmation number \_\_\_\_\_ and start date \_\_\_\_\_.
15. Press #1 to repeat, or press #9 to end the call.

Retain this form for your records.



This COPA solicitation is paid for by the American Postal Workers Union, AFL-CIO, 1300 L St., N.W., Washington, D.C. (202) 842-4200; it is not authorized by any candidate or candidate's committee. Contributions or gifts to COPA are not deductible as charitable contributions for federal income tax purposes. COPA will use the contributions it receives for political purposes, including making contributions to candidates for federal, state and local offices, and addressing political issues of public importance. Contributions to COPA are voluntary. More or less than the suggested amount may be given, and the amount given or the refusal to give will not benefit or disadvantage the person being solicited. Federal law requires political action committees to report the name, mailing address, occupation, and employer for each individual whose contributions aggregate in excess of \$200 in a calendar year.

### Don't Have Your USPS PIN?

To obtain your PIN: Call *PostalEase* at 1-877-477-3273. Press #1 for *PostalEase*. When prompted, enter your Social Security number. When prompted for your PIN, pause, then press #2. Your PIN will be mailed to your address of record the next business day.