

R0206
BC055508 Oakland(CA) Bid Clust
FH4J00

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 03/08/2013 12:29:29
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

Posting No: 61676 Clerk Opening Date : 03/11/2013 Closing Date : 03/20/2013

DUE TO RECENT ISSUES WITH TOUR 1 SCHEDULES, (POSITIONS WITH START TIMES AFTER 8PM UNTIL 11:59 PM) THE EJOB BIDDING SCHEDULE DISPLAY SHOWS THE DAYS OFF INCORRECTLY. EXAMPLE, SUN/MON OFF ON THE POSTING IS SHOWING INCORRECTLY IN EJOB BIDDING AS DAY 1 AND DAY 2. EJOB BIDDING IS CURRENTLY DISPLAYING THE "CALENDAR" DAY, NOT THE "SERVICE" DAY.

JOB ID: 95535175 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Vacant 01018136 MAIN OFFICE DEL & COLL SRVCS OAKLAND MAIN OFFICE Station Clerks - NonHQ

JOB SLOT COMMENTS: RELIEF POSITION - WILL PROVIDE A FULL SERVICE WINDOW IN THE MAIN OFFICE. WILL PROCESS BUSINESS REPLY MAIL & PO BOX CLK. OTHER DUTIES AS ASSIGNED BY THE SUPV. WILL RELIEVE AT BYRON RUMFORD STATION AS NEEDED. PROIR JOB SLOT #3332953 DUE TO TITLE CHANGE. GARCIA, M.C. ON 06/01/01
CMS Job Slot ID: 9096847

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Louella Borja EMP ID: 6614 ON DATE: 02/22/2013

JOB ID: 95667204 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Vacant 01018080 OAKLAND POST OFFICE RELIEF OAKLAND MAIN OFFICE Station Clerks - NonHQ

JOB SLOT COMMENTS: WILL WORK WINDOW, PASSPORT SECTION AS NEEDED. WILL RELIEVE AT THE BYRON RUMFORD STATION AS NEEDED. OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.
OPERATION #355
CMS Job Slot ID: 9133403

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 1300-2130-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Norma Pablo EMP ID: 8034 ON DATE: 01/31/2013

JOB ID: 70862067 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Newly Established 01020350 AUTOMATION TOUR III OAKLAND Clerks - NonHQ

OPERATIONS UNIT

JOB SLOT COMMENTS: Newly created Mail Process Clerk position. PA: AFCS 200/Automation and other duties as assigned.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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JOB ID:70862068 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Newly Established 01020350 AUTOMATION TOUR III OAKLAND Clerks -
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: Newly created Mail Process Clerk position. PA: AFCS 200/Automation and other duties as assigned.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1530-2400-30L-TU-WES

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID:70862070 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Newly Established 01020350 AUTOMATION TOUR III OAKLAND Clerks -
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: Newly created Mail Process Clerk position. PA: AFCS 200/Automation and other duties as assigned.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1530-2400-30L-Th-FrS

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID:95526152 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:18 EG:1=Full Time
Vacant 01020217 EXPRESS MAIL TR III OPRN UNIT OAKLAND FIRST Clerks -
FLOOR NonHQ

JOB SLOT COMMENTS: OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.
PER LABOR MGMT AGREEMENT.
NEW POSITION.
CONVERTED FROM OCC CODE 231504XX PER APWU MOU 5/9/02
OPN #131. EXPRESS MAIL
CMS Job Slot ID: 8972916

QUALIFICATIONS :

SECTION: MANUAL 1ST FLOOR

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Teresita Lising EMP ID: 8019 ON DATE: 01/31/2013

JOB ID:95550197 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:18 EG:1=Full Time
Vacant 01020217 EXPRESS MAIL TR III OPRN UNIT OAKLAND FIRST Clerks -
FLOOR NonHQ

JOB SLOT COMMENTS: OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.
PER LABOR MGMT AGREEMENT.
NEW POSITION.
CONVERTED FROM OCC CODE 231504XX PER APWU MOU 5/9/02
OPN #131
CMS Job Slot ID: 8972917

QUALIFICATIONS :

SECTION: MANUAL 1ST FLOOR

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Albert Chin EMP ID: 8431 ON DATE: 01/31/2013

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JOB ID: 95616545 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:18 EG:1=Full Time
Vacant 01020217 EXPRESS MAIL TR III OPRN UNIT OAKLAND FIRST FLOOR Clerks - NonHQ

JOB SLOT COMMENTS: OPN #131 EXPRESS MAIL UNIT
OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.
CONVERTED FROM OCC CODE 231504XX PER APWU MOU 5/9/02
CMS Job Slot ID: 8494867

QUALIFICATIONS :

SECTION: MANUAL 1ST FLOOR

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Rudolph Brooks EMP ID: 4673 ON DATE: 01/31/2013

JOB ID: 95774520 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:18 EG:1=Full Time
Vacant 01020215 OUTGOING/DIST 1ST/FLR TR III OAKLAND FIRST FLOOR Clerks - NonHQ
OPRN UNIT

JOB SLOT COMMENTS: OPN #131 EXPRESS MAIL UNIT
OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR
JOBSLOT 2879396-BE56-REASSIGNED 11-14-92-POSTAL RESTRUCTURE.
CMS Job Slot ID: 8492975

QUALIFICATIONS : CALIFORNIA

SECTION: MANUAL 1ST FLOOR

WORK SCHEDULE: 1530-0000-30L-Su-MoS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:014

VACATED BY : Artemio Pasion EMP ID: 2824 ON DATE: 01/31/2013

JOB ID: 95809310 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:18 EG:1=Full Time
Vacant 01020215 OUTGOING/DIST 1ST/FLR TR III OAKLAND FIRST FLOOR Clerks - NonHQ
OPRN UNIT

JOB SLOT COMMENTS: OUTWARD/EXPRESS MAIL UNIT, BART-EXPRESS MAIL COLLECTION RUN,
MANUAL DISTRIBUTION, OUTWARD UNIT RACKS.
NEW POSITION.
CONVERTED FROM OCC CODE 231504XX PER APWU MOU 5/9/02
OPN #131
CMS Job Slot ID: 8571282

QUALIFICATIONS :

SECTION: MANUAL 1ST FLOOR

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Robert Moore EMP ID: 2989 ON DATE: 01/31/2013

JOB ID: 95764148 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Vacant 01019641 INCOMING/DIST 2ND/FL TOUR I OAKLAND FIRST FLOOR Clerks - NonHQ
OPRN UNIT

JOB SLOT COMMENTS: OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.
ALL BOXES.
CMS Job Slot ID: 8869287

QUALIFICATIONS :

SECTION: OAKLAND MAIN OFFICE BOXES

WORK SCHEDULE: 0000-0830-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Deborah Pickett EMP ID: 2537 ON DATE: 01/31/2013

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JOB ID: 95787563 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:18 EG:1=Full Time
Newly Established 01019640 REGISTRY TR I OPRN UNIT OAKLAND THIRD FLOOR Clerks - NonHQ

JOB SLOT COMMENTS: REGISTRY UNIT. WHEN NOT NEEDED IN THE REGISTRY SECTION, WILL BE ASSIGNED TO THE WORKROOM FLOOR. OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.
CMS Job Slot ID: 8493476

QUALIFICATIONS :

SECTION: REGISTRY

WORK SCHEDULE: 2230-0700-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Leroy Thomas EMP ID: 446 ON DATE: 01/31/2013

JOB ID: 70567651 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time
Newly Established 01020353 SPBS TOUR I OPRN UNIT OAKLAND Clerks - NonHQ

JOB SLOT COMMENTS: MUST BE ABLE TO SORT INCOMING OR OUTGOING PARCELS BY ZIP CODE, DIRECTS, ALPHABETICAL, AND/OR GEOGRAPHICAL GROUPINGS AT AN AVERAGE RATE OF AT LEAST 38 ITEMS PER MINUTE AT 98% ACCURACY. OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.

QUALIFICATIONS : SPBS DEXTERITY
SPBS APPLICATION

SECTION: SPBS UNIT

WORK SCHEDULE: 2130-0600-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Jose Martinez EMP ID: 4726 ON DATE: 02/22/2013

JOB ID: 95579270 2320-15XX BULK MAIL CLERK KP0013 P7 07 TOUR II LDC:79 EG:1=Full Time
Newly Established 00045040 CONSUMER & INDUSTRY CONTACT BAY-VALLEY DISTRICT Clerks - NonHQ

JOB SLOT COMMENTS: VERBAL COMM SKILLS REQUIRED. MUST PASS 714 & 425 TESTS & 2 WKS IN NORMAN, OK, INCLUDING TEST 427. BULK MAIL & MAILING REQUIREMENTS UNIT RELIEF POSITION. MAY BE ASSIGNED TO WORK IN OTHER 945-948 BMEU#S AND OFFSITE DMU#S. OPERATES MERLIN. OTHER DUTIES AS ASSIGNED BY SUPERVISOR.
CMS Job Slot ID: 9214685

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM
714 DATA ENTRY (V1.1) LOW

SECTION:

WORK SCHEDULE: 0830-1730-60L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Nardy Rodriguez EMP ID: 5955 ON DATE: 02/08/2013

JOB ID: 95774606 2345-32XX MAILING REQUIREMENTS CLK KP0017 P7 07 TOUR II LDC:79 EG:1=Full Time
Newly Established 00045040 CONSUMER & INDUSTRY CONTACT BAY-VALLEY DISTRICT Clerks - NonHQ

JOB SLOT COMMENTS: MUST HAVE 1 YR MAILING REQ.(BME) EXP. JOB REQUIRES BUSINESS MAIL ENTRY KNOWLEDGE TO ASSIST INTERNAL & EXTERNAL CUST. MAY BE ASSIGNED TO BMEU AND DMU WHEN NEEDED. MUST PASS 714 & 425 TESTS & 2 WKS IN NORMAN, OK INCLUDING TEST 427. OTHER DUTIES AS ASSIGNED BY SUPERVISOR.
CMS Job Slot ID: 9214696

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM
714 DATA ENTRY (V1.1) LOW

SECTION:

WORK SCHEDULE: 0900-1800-60L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Paulette St Jean EMP ID: 7221 ON DATE: 01/31/2013

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JOB ID: 95709989 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Newly Established 00003204 LAUREL CARRIER STATION LAUREL LAUREL STATION Clerks - NonHQ

JOB SLOT COMMENTS: BASE OPN #355,240,769. WILL WORK WINDOW, ACCOUNTABLE CASE & BOX SECTION AS NEEDED. RELIEVE AT MILLS COLLEGE POST OFFICE AS NEEDED. OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR. REPLACES JOB SLOT #2985399, VAC BY HERNANDEZ,E.(1/7/05).
CMS Job Slot ID: 9186814

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
LAUREL

SECTION: WORK SCHEDULE: 0815-1715-60L-Su-FrS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:022

VACATED BY : Trina Clifton EMP ID: 9463 ON DATE: 03/08/2013

JOB ID: 95732693 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Vacant 00003204 LAUREL CARRIER STATION LAUREL LAUREL STATION Clerks - NonHQ

JOB SLOT COMMENTS: BASE OPERATION NUMBERS: 769, 355, & 240. PRIMARY WORK BOX MAIL.MAINTAIN BOX MAIL ON COMPUTER(WEBBATS) ASSIST WITH WINDOW,ACCOUNTABLE CAGE AND BACKROOM. OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR. LAUREL STATION: 3630 HIGHT ST., OAKLAND CA. "Will work at Mills College Post Office as needed."
CMS Job Slot ID: 9019197

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
LAUREL

SECTION: WORK SCHEDULE: 0600-1430-30L-Sa-SuS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:022

VACATED BY : Yvonne Woolfolk EMP ID: 3893 ON DATE: 03/08/2013

JOB ID: 70267078 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
Vacant 00003218 WEST GRAND CARRIER STATION WEST GRAND CARRIER ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: WILL UNLOAD TRUCK, WORK BRM MAIL, SPREAD MAIL, WORK PARCELS, WORK HOT CASE, SCHEME DISTRIBUTION, OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR. REPLACES RESIDUAL VACANCY #9211065

QUALIFICATIONS : DIMOND
GRAND LAKE

SECTION: WORK SCHEDULE: 0600-1500-60L-Su-ThS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:046

VACATED BY : Victor Ednalino EMP ID: 7505 ON DATE: 01/30/2013

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JOB ID:70706487 2320-0008 LEAD CUSTOMER SERVICE P7 07 TOUR II LDC:43 EG:1=Full Time
CLERK
Vacant 00003218 WEST GRAND CARRIER STATION WEST GRAND
CARRIER
ANNEX Clerks -
NonHQ

JOB SLOT COMMENTS: Job created in accordance to APWU MOU 2010-2015.
Performs a variety of clerk duties required for customer service offices
without retail window operations using manual methods of sortation and
distribution as well as change of address entry / validation and
processing undeliverable as address forwardable and return to sender
mail. May work with or without direct supervision or as a working
leader to one or more customer service employees resolving problems that
may occur during operations and determining when a supervisor should be
involved. and other duties as assigned by supervisor. See full
description of duties attached.

QUALIFICATIONS : GRAND LAKE

SECTION: WORK SCHEDULE: 1030-1930-60L-Su-WeS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:022

VACATED BY : Carlos Munoz EMP ID: 627 ON DATE: 03/08/2013

JOB ID:70823840 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 LDC:43 EG:1=Full Time
Newly Established 00003218 WEST GRAND CARRIER STATION WEST GRAND
CARRIER
ANNEX Clerks -
NonHQ

JOB SLOT COMMENTS: Will unload trucks, work BRM Mail, spread mail, work parcels, work hot
case, scheme distribution. Other duties as assigned by the supervisor.

QUALIFICATIONS : DIMOND
ROCKRIDGE

SECTION: WORK SCHEDULE: 0530-1430-60L-Su-FrS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:046

VACATED BY : Josephine Calo EMP ID: 1439 ON DATE: 02/22/2013

JOB ID:95481846 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC
Newly Established 00003210 PIEDMONT CARRIER STATION PIEDMONT
STATION Clerks -
NonHQ

JOB SLOT COMMENTS: BASE OPNS #355/769/240
PIEDMONT STATION - 195 41ST ST,OAKLAND CA 94611.
WORK WINDOW, BACK ROOM DUTIES. OTHER DUTIES AS
AS ASSIGNED BY THE SUPV. WILL WORK AT STATION "E" AS
NEEDED.
CMS Job Slot ID: 9114363

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
PIEDMONT

SECTION: WORK SCHEDULE: 0630-1530-60L-Su-TuS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:046

VACATED BY : May Lin EMP ID: 7029 ON DATE: 01/31/2013

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JOB ID:20823826 2320-0009 LEAD SALES & SERVICES KP0013 P7 07 LDC:45 EG:1=Full Time
ASSOCIATE
Newly Established 00003211 EMERYVILLE CARRIER STATION EMERYVILLE Clerks -
NonHQ

JOB SLOT COMMENTS: Mirror bid to position 95784896 which was reverted after VER 2012 retirement. Other duties as assigned by the Supervisor. Bidder must have the ability to resolve problems of a routine nature & to decide when problems require supervisor's attention. Min One(1)yr of current sales services experience.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0930-1830-60L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Robin Lee EMP ID: 1274 ON DATE: 03/08/2013

JOB ID:95558439 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC
Newly Established 00003214 MARCUS FOSTER FINANCE MARCUS MARCUS Clerks -
NonHQ
STATION FOSTER FOSTER
STA

JOB SLOT COMMENTS: OPNs 355/544/769/241. Work window, back room duties, PO box section, and allied distribution. Relieve at Dimond, Fruitvale, and Airport stations as needed. Other duties as assigned by the supervisor. CMS job slot ID: 9096850.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

FRUITVALE

SECTION:

WORK SCHEDULE: 0715-1615-60L-Su-ThS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:030

VACATED BY : Curt Bender EMP ID: 99 ON DATE: 02/08/2013
