

Award Notice
BEST QUALIFIED ASSIGNMENT
Contract Technician, PS-07
OPEN TO ALL CRAFTS IN THE
OAKLAND BID CLUSTER

August 30, 2013

(PLEASE POST THIS NOTICE ON ALL BULLETIN BOARDS)

POSTING NOTICE: BQ-0813-002

OPENING DATE: August 30, 2013

CLOSING DATE: September 10, 2013

NO SUCCESSFUL BIDDER

P/L: 503	Vacated by: Nancy Joves		
Job ID: 95688154	P/L Name: BUDGET/ADMIN SERVICES CRA	Job ID: 00050516	Occ Code: 1102-01XX Job Title: CONTRACT TECHNICIAN
Cost Ctr: 55511	Org Id: 00045042		Org Name: FINANCE (DOCS)
SDA:	Allow:	Psn Stat:	PS Type/Group/Level: P907 C
EG: 1-Full Time	ESG: 10-Clerks - NonHQ	LDC: 83	Work Schedule: 0800-1630-30L-Sa-SuS
Section:		Craft: CK-Clerk	Work Schedule Number: 08003012
Vac Stat: 2-Filled	Vacated On: 08/10/2013	Prev EE:	
Routes:		Work Area:	
Qualifications: (SKL) 713 712/713 TYPING EXAM			
Position Comments: MUST POSSESS A VALID CDL. ASSISTS W/CONTRACT ADMIN FOR SVCS RELATED CONTRACTS (I.E., LANDSCAPING, JANITORIAL, CPUS). PROCESS EBUY & VISA CREDIT CARD SYSTEMS. ASSIST W/TRNG OF PURCHASING POLICIES & PROCEDURES. MUST HAVE ABILITY TO OPERATE A PC AND PERFORM DUTIES W/OUT IMMED SUPERV. OTHER DUTIES AS ASSIGNED. CMS Job Slot ID: 9217498			

RECEIVED

SEP 19 2013

OAKLAND LOCAL APWU