

Vacancy Notice

BID ASSIGNMENTS – CLERKS

3/11/2019

(PLEASE POST THIS NOTICE ON ALL BULLETIN BOARDS)

CLERKS CRAFT POSTING NOTICE: **194827**

OPENING DATE: **3/11/2019**

CLOSING DATE: **3/21/2019**

ATTENTION FULL TIME CLERK CRAFT EMPLOYEES

The attached is posted to all full-time clerk craft employees. **All clerks are required to enter their bids using the phone bidding system, or eJob Bidding at www.liteblue.usps.gov or the kiosk machine.** All bids and withdrawals must be entered in eJob bidding no later than **3/21/2019, 9:59 p.m. (Pacific Time)**.

Under no circumstances will manual bid cards be accepted.

The U.S. Postal Service gives you instant access to phone bidding and job information from any touch-tone phone. To access phone bidding, call Toll-Free 1-800-222-2415. Hearing impaired employees can call Toll-Free at 1-800-520-0625.

NOTE: (1) Employees currently on LIMITED/LIGHT DUTY status must notify In-Plant Support 1675 7th Street Room 238-1, Oakland CA 94615-9998 in writing by 3/21/2019. For your convenience there is a mail box outside the cafeteria on the 3^d floor.

Please see next page for additional guidelines/requirements.

Local Services
USPS Bay-Valley District

Attachment(s) (Distribution: Oakland P&DC, Oakland Post Office and All CS Administrative Offices)

GUIDELINES/REQUIREMENTS

Standard Position Description and Qualification Standard for posted assignments are available in the General Offices, Platform Office

Posted assignments require the ability to lift up to 70 pounds.

Bidders who are currently on LIMITED OR LIGHT DUTY status, must submit written notification to Local Services 1675 7th Street, Room 431, Oakland, CA 94615-9422.

Employees bidding for these positions are notified of the intention to use information contained in official records available as of the closing date of this posting to determine qualification(s). If available evidence of your qualifications is incomplete, please take appropriate action to update our records prior to the closing date of this posting. Employees may submit a resume, certificates of course completion, examination results, and any other evidence tending to show that the bidder meets the minimum qualifications for certain positions. Such evidence will be filed in employee's Official Personnel Folder for reference.

Employees bidding on assignment requiring driving are requested to submit **PS Form 2480** (Driving Record - For Positions That Require Driving).

Bidders temporarily detailed to a supervisory position (204B) may not bid on vacant clerk duty assignments while so detailed.

Article 37 language of the National Agreement, allows voluntary movement of employees from level 5, 6 and 7 positions to level 4 positions and level 4 employees

to 5, 6 and 7 senior qualified positions. However, there will be a one-year bidding restriction for clerk craft employees who bid from level 4 to level 5, 6 and 7 positions. Those employees will be locked into their new position description for 365 days. Also, employees that have successfully completed 1 year of service will be deemed to have met the entrance requirements for positions requiring the ON-400, ON-440, ON-450, or the ON-710 exam as it relates to the Automated Mark-up and Air Records Processor positions (Article 37, MOU: dated April 22, 1992).

Bidders must either be qualified on the scheme(s) required or able to qualify within the deferment period.

If bidder will be on annual leave during the time Vacancy Notices and/or Award Notices are posted, please submit a copy of PS Form 3971 and address where information may be mailed.

Reasonable Accommodation Language:

The United States Postal Service provides reasonable accommodation to qualified individuals with disabilities. If you need a reasonable accommodation for any part of the application, bidding, interview, and/or selection process, please contact the office identified on the vacancy announcement. The decision on granting reasonable accommodation will be on a case-by-case basis.

R0206
BC055508 Oakland(CA) Bid Clust
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 194827 Clerk Opening Date : 03/11/2019 Closing Date : 03/21/2019
JOB ID: ~~95864615~~ 2320-0009 LEAD SALES & SERVICES KP0013 P7 07 TOUR III LDC:45 EG:1=Full Time
ASSOCIATE
Bidding Vacant 00003222 MAIN DIST (DEL/WNDW) RELIEF OAKLAND MAIN OFFICE STATION Clerks - NonHQ

JOB SLOT COMMENTS: OPN #568. MUST HAVE A MINIMUM OF 1 YR WINDOW OPERATIONS EXP. COORDINATES EMPLOYEES IN ALL ASPECTS OF WINDOW CLERK DUTIES AND RESPONSIBILITIES IN THE UNIT REFER TO POS DESP SP 2-388. NEW OCCUPATION CODE. FORMERLY JOB SLOT #2983757. WILL RELIEVE AT THE BYRON RUMFORD STATION AS NEEDED. CMS Job Slot ID: 9133389

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 1030-1900-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	10:30	19:00	030	10:30	19:00	030	10:30	19:00	030	10:30	19:00	030	10:30	19:00	030

POSTING COMMENTS :

VACATED BY : Sharon Muldrow EMP ID: 9558 ON DATE: 02/28/2019

JOB ID: ~~95569778~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01020352 SPBS TOUR III OPRN UNIT OAKLAND Clerks - NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: APBS

WORK SCHEDULE: 1600-0030-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : GABRIEL BANKS EMP ID: 763 ON DATE: 02/01/2019

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JOB ID: 70726194 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: First Floor Automation OG Processing. Other duties as assigned

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1600-0030-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : CHANDER SHORI EMP ID: 1579 ON DATE: 01/18/2019

JOB ID: 70726426 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01020348 AUTOMATION TR I OPRN UNIT OAKLAND Clerks -
NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 2030-0500-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	OFF	OFF	OFF	OFF	OFF	OFF	20:30	05:00	030	20:30	05:00	030

POSTING COMMENTS :

VACATED BY : John Huynh EMP ID: 3421 ON DATE: 01/04/2019

JOB ID: 71265258 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: Automation; Other duties as assigned

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : RANJIT KAUR EMP ID: 5127 ON DATE: 11/16/2018

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JOB ID: 71612133 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01020348 AUTOMATION TR I OPRN UNIT OAKLAND Clerks -
NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.\n

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 2030-0500-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : JOSEPH GRIFFIN EMP ID: 2327 ON DATE: 01/04/2019

JOB ID: 71612142 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01020348 AUTOMATION TR I OPRN UNIT OAKLAND AUTOMATI Clerks -
ON NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 2030-0500-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Maria Noriega EMP ID: 3915 ON DATE: 01/04/2019

JOB ID: 95821234 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01020348 AUTOMATION TR I OPRN UNIT OAKLAND AUTOMATI Clerks -
ON UNIT NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 2030-0500-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	20:30 05:00 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Mariquita Gouig EMP ID: 9637 ON DATE: 03/01/2019

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JOB ID: 95483159 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 01020226 PLATFORM - TR III OPRN UNIT OAKLAND Clerks -
NonHQ

JOB SLOT COMMENTS: PLATFORM/GEN. EXPEDITOR; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: PLATFORM/EXPEDITORS

WORK SCHEDULE: 1600-0030-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : Eun Choi EMP ID: 5399 ON DATE: 02/01/2019

JOB ID: 95636425 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01020352 SPBS TOUR III OPRN UNIT OAKLAND SPBS UNIT Clerks -
NonHQ

JOB SLOT COMMENTS: APBS Unit; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: SPBS UNIT

WORK SCHEDULE: 1600-0030-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : Rolando Bolado EMP ID: 3260 ON DATE: 03/15/2019

JOB ID: 71575617 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01020349 AUTOMATION TR II OPRN UNIT OAKLAND AUTOMATI Clerks -
ON NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS :

SECTION: THIRD FLOOR

WORK SCHEDULE: 0600-1430-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Lynn Ross EMP ID: 6351 ON DATE: 03/15/2019

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JOB ID: 95824740 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
Bidding Vacant 00003212 AIRPORT CARRIER STATION AIRPORT AIRPORT Clerks -
OAKLAND STATION NonHQ

JOB SLOT COMMENTS: OPN #240, 558 & 769. WILL RECEIVE INCOMING TRUCKS, ASSIST
UNLOADING TRUCK, SPREAD MAIL, HOT CASE DISTRIBUTION, PARCEL
DISTRIBUTION, OTHER BACKROOM DUTIES AS NEEDED, OTHER DUTIES
AS ASSIGNED BY THE SUPERVISOR. UNIFORM - NONE. SSA duties in Airport
Finance Stations; Work Passport duties to the job comments.
CMS Job Slot ID: 8192617

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0430-1330-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:30	13:30	060	OFF	OFF	OFF	04:30	13:30	060	OFF	OFF	OFF	04:30	13:30	060	04:30	13:30	060	04:30	13:30	060

POSTING COMMENTS :

VACATED BY : Genevive Hurley EMP ID: 8714 ON DATE: 03/15/2019
