

# *Vacancy Notice*

# **BID ASSIGNMENTS - CLERK**

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**10/09/2020**

(PLEASE POST THIS NOTICE ON ALL BULLETIN BOARDS)

**CLERK CRAFT POSTING NOTICE: 235028**

**OPENING DATE: 10/13/2020**

**CLOSING DATE: 10/23/2020**

**ATTENTION FULL TIME CLERK CRAFT EMPLOYEES**

The attached is posted to all full-time clerk craft employees. **All clerks are required to enter their bids using the phone bidding system, or eJob Bidding at [www.liteblue.usps.gov](http://www.liteblue.usps.gov) or the kiosk machine.** All bids and withdrawals must be entered in eJob bidding no later than **10/23/2020, 9:59 p.m. (Pacific Time).**

**Under no circumstances will manual bid cards be accepted.**

*The U.S. Postal Service gives you instant access to phone bidding and job information from any touch-tone phone. To access phone bidding, call **Toll-Free 1-877-477-3273 Option 2.** Hearing impaired employees can call Toll-Free at **1-800-265-7208.***

**NOTE: (1) Employees currently on LIMITED/LIGHT DUTY status must notify Local Services 1675 7<sup>th</sup> Street Room 431, Oakland CA 94615-9422 in writing by 10/23/2020. For your convenience there is a mail slot on the door of Room 431.**

Please see next page for additional guidelines/requirements.

Local Services  
USPS Bay-Valley District

Attachment(s) (Distribution: Oakland P&DC, Oakland Post Office, and All CS Administrative Offices)

R0206  
BC055508 Oakland(CA) Bid Clust  
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 10/09/2020 07:40:49  
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 235028 Clerk Opening Date : 10/13/2020 Closing Date : 10/23/2020  
JOB ID: ~~72414861~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:44 EG:1=Full Time  
ASSOC  
Bidding Vacant 00003222 MAIN DIST (DEL/WNDW) RELIEF OAKLAND MAIN OFFICE STATION Clerks - NonHQ

JOB SLOT COMMENTS: Work POBox, BRM, Passport, Retail Finance Window, Dispatch mail, Other Admin duties assigned by supervisor, Relief for leave at all Oakland Stations

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0600-1500-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	06:00	15:00	060	06:00	15:00	060	06:00	15:00	060	06:00	15:00	060	06:00	15:00	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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JOB ID: ~~72414880~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:44 EG:1=Full Time  
ASSOC  
Bidding Vacant 00003222 MAIN DIST (DEL/WNDW) RELIEF OAKLAND MAIN OFFICE STATION Clerks - NonHQ

JOB SLOT COMMENTS: Work POBox, BRM, Passport, Retail Finance Window, Dispatch mail, Other Admin duties assigned by the supervisor, Relief for leave at all Oakland Stations  
Qualification: 421 SALES AND SERVICES (V3.9)

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0400-1300-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	04:00	13:00	060	04:00	13:00	060	04:00	13:00	060	04:00	13:00	060	04:00	13:00	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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R0206  
BC055508 Oakland(CA) Bid Clust  
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HUMAN CAPITAL ENTERPRISE SYSTEMS  
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JOB ID: 72414883 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:44 EG:1=Full Time  
ASSOC

Bidding Vacant 00003222 MAIN DIST (DEL/WNDW) RELIEF OAKLAND MAIN OFFICE STATION Clerks - NonHQ

JOB SLOT COMMENTS: Work POBox, BRM, Passport, Retail Finance Window, Dispatch mail, Other Admin duties assigned by supervisor, Relief for leave at all Oakland Stations  
Qualification: 421 Sales and Service (V3.9)

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0200-1100-60L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
02:00	11:00	060	OFF	OFF	OFF	02:00	11:00	060	02:00	11:00	060	OFF	OFF	OFF	02:00	11:00	060	02:00	11:00	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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JOB ID: 70567664 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 01020352 SPBS TOUR III OPRN UNIT OAKLAND Clerks - NonHQ

JOB SLOT COMMENTS: APBS: Other duties assigned.

QUALIFICATIONS :

SECTION: APBS

WORK SCHEDULE: 1530-2400-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : BONA BONDOC EMP ID: 3566 ON DATE: 09/11/2020

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JOB ID: 70730794 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time  
Bidding Vacant 01020355 SPBS TOUR II OPRN UNIT OAKLAND Clerks - NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: APBS

WORK SCHEDULE: 0700-1530-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : Benjamin Padua EMP ID: 7589 ON DATE: 09/11/2020

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JOB ID: 70730795 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time  
Bidding Vacant 01020355 SPBS TOUR II OPRN UNIT OAKLAND Clerks -  
NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: APBS

WORK SCHEDULE: 0700-1530-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : Paul Tse EMP ID: 7181 ON DATE: 09/11/2020

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JOB ID: 71962021 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time  
Bidding Vacant 01020355 SPBS TOUR II OPRN UNIT OAKLAND Clerks -  
NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: APBS

WORK SCHEDULE: 0700-1530-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : Manuel Rojas EMP ID: 3451 ON DATE: 09/11/2020

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JOB ID: 70706068 2315-7153 LEAD MAIL PROCESSING KP0013 P7 07 TOUR II LDC:11 EG:1=Full Time  
CLERK  
Bidding Vacant 01020349 AUTOMATION TR II OPRN UNIT OAKLAND Clerks -  
NonHQ

JOB SLOT COMMENTS: Other duties as assigned

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 0600-1430-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Renee Preston EMP ID: 7586 ON DATE: 09/11/2020

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JOB ID:70706069 2315-7153 LEAD MAIL PROCESSING KP0013 P7 07 TOUR III LDC:11 EG:1=Full Time  
CLERK

Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -  
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: Automation; Other duties assigned

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : Khai Hoac EMP ID: 8654 ON DATE: 09/11/2020

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JOB ID:71265183 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -  
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Mai Nguyen EMP ID: 7650 ON DATE: 09/11/2020

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JOB ID:71265264 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -  
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: AUTOMATION/AFCS. OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1600-0030-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : John Huynh EMP ID: 3421 ON DATE: 09/11/2020

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JOB ID: 71612141 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -  
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF
OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : SIMRANPREET SINGH EMP ID: 2664 ON DATE: 09/11/2020

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JOB ID: 71962309 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:18 EG:1=Full Time  
Bidding Vacant 01019966 OUTGOING/DIST 1ST/FLR TR II OAKLAND Clerks -  
OPRN UNIT NonHQ

JOB SLOT COMMENTS: EXPRESS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: EXPRESS

WORK SCHEDULE: 0700-1530-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030
OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : JERMISHA MCLANE EMP ID: 3773 ON DATE: 10/09/2020

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JOB ID: 71574162 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time  
Bidding Newly 01020220 OUTGOING - 2ND FLOOR TR III OAKLAND Clerks -  
Established OPN UNIT NonHQ

JOB SLOT COMMENTS: OTHER DUITES ASSIGNED.

QUALIFICATIONS :

SECTION: MANUAL 2ND FLOOR

WORK SCHEDULE: 1800-0230-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
18:00	02:30	030	OFF	OFF	OFF	OFF	OFF	OFF	18:00	02:30	030	18:00	02:30	030
18:00	02:30	030	OFF	OFF	OFF	OFF	OFF	OFF	18:00	02:30	030	18:00	02:30	030

POSTING COMMENTS :

VACATED BY : Anne Nguyen EMP ID: 5282 ON DATE: 09/11/2020

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JOB ID: 95621398 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 01020352 SPBS TOUR III OPRN UNIT OAKLAND Clerks -  
NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: SPBS UNIT

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : Patrick Duong EMP ID: 2030 ON DATE: 09/11/2020

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JOB ID: 95623409 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 01020352 SPBS TOUR III OPRN UNIT OAKLAND SPBS UNIT Clerks -  
NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: SPBS UNIT

WORK SCHEDULE: 1530-2400-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Rolando Bolado EMP ID: 3260 ON DATE: 09/11/2020

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JOB ID: 71611942 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:13 EG:1=Full Time  
Bidding Vacant 01019970 OUTGOING/DIST 2ND/FLR TR II OAKLAND Clerks -  
NonHQ

JOB SLOT COMMENTS: OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: SPSS UNIT

WORK SCHEDULE: 0500-1330-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Jose Martinez EMP ID: 4726 ON DATE: 09/11/2020

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R0206  
BC055508 Oakland(CA) Bid Clust  
GNNRMO

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JOB ID: 95778513 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time  
ASSOC

Bidding Vacant 00003203 EASTMONT CARRIER STATION EASTMONT Clerks - NonHQ

JOB SLOT COMMENTS: WORK DISTRIBUTION (PARCELS AND LETTERS), WORK WINDOW BACKROOM DUTIES AS NEEDED (ACCOUNTABLE CAGE, RTS, ETC.), WORK PO BOX SECTION AS NEEDED, OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR. OPERATIONS - 240, 355, 544, 769. REPLACES JOB #8616429. CMS Job Slot ID: 9267061

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0715-1545-30L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:15	15:45	030	OFF	OFF	OFF	07:15	15:45	030	07:15	15:45	030	OFF	OFF	OFF	07:15	15:45	030	07:15	15:45	030

POSTING COMMENTS :

VACATED BY : MARIA BERNALES EMP ID: 2494 ON DATE: 09/25/2020

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JOB ID: 95502665 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 00003212 AIRPORT CARRIER STATION AIRPORT AIRPORT Clerks - NonHQ  
OAKLAND STATION

JOB SLOT COMMENTS: OPN #314/355/414/544/769  
ACCOUNTABLE CASE CLERK. PO Box Distribution (01, 03, 21)  
OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.  
CMS Job Slot ID: 3312794

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0400-1230-30L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:00	12:30	030	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030

POSTING COMMENTS :

VACATED BY : LISA SCOTT EMP ID: 1615 ON DATE: 10/09/2020

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