

Vacancy Notice

BID ASSIGNMENTS - CLERK

2/9/2022

(PLEASE POST THIS NOTICE ON ALL BULLETIN BOARDS)

CLERK CRAFT POSTING NOTICE: **270984**

OPENING DATE: **02/10/2022**

CLOSING DATE: **02/20/2022**

ATTENTION FULL TIME CLERK CRAFT EMPLOYEES

“CALL 1-877-477-3273 TO BID”

The attached is posted to all full-time clerk craft employees. All clerks are required to enter their bids using the **Phone Bidding System, eJob Bidding at www.liteblue.usps.gov, or the Kiosk Machine.** All bids and withdrawals must be entered in eJob bidding no later than **02/20/2022, 9:59 p.m. (Pacific Time).**

Under no circumstances will manual bid cards be accepted.

*The U.S. Postal Service gives you instant access to phone bidding and job information from any touch-tone phone. To access phone bidding, call **Toll-Free 1-877-477-3273 Option 2.** Hearing impaired employees can call Toll-Free at **1-800-265-7208.***

NOTE: Employees currently on LIMITED/LIGHT DUTY status must notify Local Services, 3775 Industrial Blvd, Room 1042, West Sacramento, CA 95799-9998 in writing by 02/20/2022.

Please see next page for additional guidelines/requirements.

Local Services
California 2 District

Attachment(s) (Distribution: Oakland P&DC, Oakland Post Office, and All CS Administrative Offices)

GUIDELINES/REQUIREMENTS

Standard Position Description and Qualification Standard for posted assignments are available in the General Offices & Platform Office.

Posted assignments require the ability to lift up to 70 pounds.

Bidders who are currently on LIMITED OR LIGHT DUTY status, must submit written notification to Local Services, 3775 Industrial Blvd, Room 1042, West Sacramento, CA 95799-9998.

Employees bidding for these positions are notified of the intention to use information contained in official records available as of the closing date of this posting to determine qualification(s). If available evidence of your qualifications is incomplete, please take appropriate action to update our records prior to the closing date of this posting. Employees may submit a resume, certificates of course completion, examination results, and any other evidence tending to show that the bidder meets the minimum qualifications for certain positions. Such evidence will be filed in employee's Official Personnel Folder for reference.

Employees bidding on assignment requiring driving are requested to submit **PS Form 2480** (Driving Record - For Positions That Require Driving).

Bidders temporarily detailed to a supervisory position (204B) may not bid on vacant clerk duty assignments while so detailed.

Article 37 language of the National Agreement, allows voluntary movement of employees from level 5, 6 and 7 positions to level 4 positions and level 4 employees to 5, 6 and 7 senior qualified positions. However, there will be a one-year bidding restriction for clerk craft employees who bid from level 4 to level 5, 6 and 7 positions. Those employees will be locked into their new position description for 365 days. Also, employees that have successfully completed 1 year of service will be deemed to have met the entrance requirements for positions requiring the ON-400, ON-440, ON-450, or the ON-710 exam as it relates to the Automated Mark-up and Air Records Processor positions (Article 37, MOU: dated April 22, 1992).

Bidders must either be qualified on the scheme(s) required or able to qualify within the deferment period.

If bidder will be on annual leave during the time Vacancy Notices and/or Award Notices are posted, please submit a copy of PS Form 3971 and address where information may be mailed.

Reasonable Accommodation Language:

The United States Postal Service provides reasonable accommodation to qualified individuals with disabilities. If you need a reasonable accommodation for any part of the application, bidding, interview, and/or selection process, please contact the office identified on the vacancy announcement. The decision on granting reasonable accommodation will be on a case-by-case basis.

R0206
BC055508 Oakland(CA) Bid Clust
QTYHF0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 270984 Clerk Opening Date : 02/10/2022 Closing Date : 02/20/2022
JOB ID: 95732461 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 00042120 LOG-OAKLAND CA P&DC - INSHD LOG OAKLAND Clerks - NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : Haiyan Chen EMP ID: 7391 ON DATE: 12/31/2021

JOB ID: 95524709 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 00042120 LOG-OAKLAND CA P&DC - INSHD LOG OAKLAND FIRST FLOOR Clerks - NonHQ

JOB SLOT COMMENTS: : PLATFORM; OTHER DUTIES AS ASSIGNED. THIS JOB REPLACES JOB 8681654. CMS
Job Slot ID: 9256350

QUALIFICATIONS :

SECTION: PLATFORM/EXPEDITOR

WORK SCHEDULE: 0700-1530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : Andrew Leong EMP ID: 3422 ON DATE: 12/31/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: 95556881 2320-0001 SALES AND SERVICES KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOCIATE

Bidding Vacant 00003222 MAIN DIST (DEL/WNDW) RELIEF OAKLAND MAIN OFFICE STATION Clerks - NonHQ

JOB SLOT COMMENTS: WILL WORK WINDOW SECTION, PASSPORT OFFICE.
OTHER DUTIES AS ASSIGNED BY THE SUPERVISOR.
REPLACES JOB SLOT #9133400.
WILL RELIEVE AT THE BYRON RUMFORD STATION AS NEEDED.
CMS Job Slot ID: 9239560

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 1000-1830-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030

POSTING COMMENTS :

VACATED BY : Kista Murphy EMP ID: 4772 ON DATE: 01/07/2022

JOB ID: 71962314 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01020362 AFSM 100 TOUR I OPRNS UNIT OAKLAND Clerks - NonHQ

JOB SLOT COMMENTS: AFSM 100; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: AFSM 100

WORK SCHEDULE: 2030-0500-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	OFF	OFF	OFF	OFF	OFF	OFF	20:30	05:00	030	20:30	05:00	030

POSTING COMMENTS :

VACATED BY : Alfred Lau EMP ID: 2054 ON DATE: 12/31/2021

JOB ID: 70516592 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01020353 SPBS TOUR I OPRN UNIT OAKLAND Clerks - NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: APBS

WORK SCHEDULE: 2130-0600-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : MA AINA MAE JIMENEZ EMP ID: 8050 ON DATE: 12/31/2021

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JOB ID: 72399791 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01020353 SPBS TOUR I OPRN UNIT OAKLAND Clerks -
NonHQ

JOB SLOT COMMENTS: APBS; WILL BE ASSIGNED TO THE HAZMAT UNIT WHEN NEEDED & COMPLETION OF
HAZMAT TRAINING IS REQUIRED AFTER AWARDED THIS POSITION. OTHER DUTIES
AS ASSIGNED.

QUALIFICATIONS :
SECTION: APBS
WORK SCHEDULE: 2230-0700-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:30	07:00	030	OFF	OFF	OFF	OFF	OFF	OFF	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030

POSTING COMMENTS :
VACATED BY : SO HAN CHUNG EMP ID: 5505 ON DATE: 12/31/2021

JOB ID: 70653023 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :
SECTION: AUTOMATION
WORK SCHEDULE: 1300-2130-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF

POSTING COMMENTS :
VACATED BY : TERUKO LONG EMP ID: 7388 ON DATE: 12/17/2021

JOB ID: 70706067 2315-7153 LEAD MAIL PROCESSING KP0013 P7 07 TOUR I LDC:11 EG:1=Full Time
CLERK
Bidding Vacant 01020348 AUTOMATION TR I OPRN UNIT OAKLAND Clerks -
NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :
SECTION: AUTOMATION
WORK SCHEDULE: 2030-0500-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
20:30	05:00	030	20:30	05:00	030	OFF	OFF	OFF	OFF	OFF	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030

POSTING COMMENTS :
VACATED BY : Deborah Mealey EMP ID: 2925 ON DATE: 12/31/2021

R0206
BC055508 Oakland(CA) Bid Clust
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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: 71265178 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1300-2130-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Lourdes Maldonado EMP ID: 867 ON DATE: 12/31/2021

JOB ID: 71612141 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01020350 AUTOMATION TOUR III OAKLAND Clerks -
OPERATIONS UNIT NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 1300-2130-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF	OFF	OFF	OFF	13:00	21:30	030

POSTING COMMENTS :

VACATED BY : ERIKA PIMENTEL EMP ID: 8525 ON DATE: 12/31/2021

JOB ID: 71612142 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01020348 AUTOMATION TR I OPRN UNIT OAKLAND AUTOMATI Clerks -
ON NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 2030-0500-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : RUBI TILIANO EMP ID: 6495 ON DATE: 12/31/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: 95585446 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01020348 AUTOMATION TR I OPRN UNIT OAKLAND Clerks -
NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES AS ASSIGNED; CMS JOB SLOT ID: 9210868

QUALIFICATIONS :

SECTION: AUTOMATION

WORK SCHEDULE: 2200-0630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 22:00 06:30 030	From To Brk 22:00 06:30 030	From To Brk 22:00 06:30 030	From To Brk 22:00 06:30 030	From To Brk 22:00 06:30 030

POSTING COMMENTS :

VACATED BY : Frances Bella EMP ID: 5740 ON DATE: 12/31/2021

JOB ID: 72214994 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 21083998 USS PRIORITY TOUR III OPRN OAKLAND Clerks -
UNIT NonHQ

JOB SLOT COMMENTS: USS PRIORITY; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: PRIORITY

WORK SCHEDULE: 1800-0230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030	From To Brk 18:00 02:30 030

POSTING COMMENTS :

VACATED BY : LINOLISA CALA EMP ID: 716 ON DATE: 12/31/2021

JOB ID: 72399789 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01020353 SPBS TOUR I OPRN UNIT OAKLAND Clerks -
NonHQ

JOB SLOT COMMENTS: APBS; WILL BE ASSIGNED TO THE HAZMAT UNIT WHEN NEEDED & COMPLETION OF
HAZMAT TRAINING IS REQUIRED AFTER AWARDED THIS POSITION. OTHER DUTIES
AS ASSIGNED.

QUALIFICATIONS :

SECTION: SPBS UNIT

WORK SCHEDULE: 2230-0700-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 22:30 07:00 030	From To Brk 22:30 07:00 030	From To Brk 22:30 07:00 030	From To Brk 22:30 07:00 030	From To Brk 22:30 07:00 030

POSTING COMMENTS :

VACATED BY : KAWALJIT KAUR EMP ID: 5763 ON DATE: 12/31/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~95576184~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01020355 SPBS TOUR II OPRN UNIT OAKLAND SPBS UNIT Clerks -
NonHQ

JOB SLOT COMMENTS: APBS; WILL BE ASSIGNED TO THE HAZMAT UNIT WHEN NEEDED & COMPLETION OF
HAZMAT TRAINING IS REQUIRED AFTER AWARDED THIS POSITION. OTHER DUTIES
AS ASSIGNED.

QUALIFICATIONS :

SECTION: SPBS UNIT

WORK SCHEDULE: 1530-2400-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:30	24:00	030	OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : Ernesto Jacinto EMP ID: 2780 ON DATE: 12/31/2021

JOB ID: ~~95805884~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01020352 SPBS TOUR III OPRN UNIT OAKLAND SPBS UNIT Clerks -
NonHQ

JOB SLOT COMMENTS: APBS; WILL BE ASSIGNED TO THE HAZMAT UNIT WHEN NEEDED & COMPLETION OF
HAZMAT TRAINING IS REQUIRED AFTER AWARDED THIS POSITION. OTHER DUTIES
AS ASSIGNED.

QUALIFICATIONS :

SECTION: SPBS UNIT

WORK SCHEDULE: 1600-0030-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : Ronaldo Yuzon EMP ID: 577 ON DATE: 12/31/2021

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JOB ID: 72399957 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01019970 OUTGOING/DIST 2ND/FLR TR II OAKLAND Clerks -
OPRN UNIT NonHQ

JOB SLOT COMMENTS: SPSS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS :

SECTION: SPSS UNIT

WORK SCHEDULE: 0700-1530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : Khai Hoac

EMP ID: 8654

ON DATE: 12/31/2021
