Vacancy Notice BID ASSIGNMENTS - CLERK

04/08/2024 (PLEASE POST THIS NOTICE ON ALL BULLETIN BOARDS)

CLERK CRAFT POSTING NOTICE: 335346 OPENING DATE: 04/10/2024

CLOSING DATE: 04/19/2024

ATTENTION FULL TIME CLERK CRAFT EMPLOYEES

"CALL 1-877-477-3273 TO BID"

The attached is posted to all full-time clerk craft employees. All clerks are required to enter their bids using the Phone Bidding System, eJob Bidding at www.liteblue.usps.gov, or the Kiosk Machine. All bids and withdrawals must be entered in eJob bidding no later than 04/19/2024, 9:59p.m. (Pacific Time).

Under no circumstances will manual bid cards be accepted.

The U.S. Postal Service gives you instant access to phone bidding and job information from any touch-tone phone. To access phone bidding, call <u>Toll-Free 1-877-477-3273</u>

<u>Option 2</u>. Hearing impaired employees can call Toll-Free at <u>1-800-265-7208</u>.

NOTE: Employees currently on LIMITED/LIGHT DUTY status must notify Local Services, 3775 Industrial Blvd, Room 1042, West Sacramento, CA 95799-9998 in writing by 04/19/2024.

Please see next page for additional guidelines/requirements.

Local Services
California 2 District

Attachment(s) (Distribution: Oakland P&DC, Oakland Post Office, and All CS Administrative Offices)

GUIDELINES/REQUIREMENTS

Standard Position Description and Qualification Standard for posted assignments are available in the General Offices & Platform Office.

Posted assignments require the ability to lift up to 70 pounds.

Bidders who are currently on LIMITED OR LIGHT DUTY status, must <u>submit written</u> <u>notification</u> to Local Services, 3775 Industrial Blvd, Room 1042, West Sacramento, CA 95799-9998.

Employees bidding for these positions are notified of the intention to use information contained in official records available as of the closing date of this posting to determine qualification(s). If available evidence of your qualifications is incomplete, please take appropriate action to update our records prior to the closing date of this posting. Employees may submit a resume, certificates of course completion, examination results, and any other evidence tending to show that the bidder meets the minimum qualifications for certain positions. Such evidence will be filed in employee's Official Personnel Folder for reference.

Employees bidding on assignment requiring driving are requested to submit **PS Form 2480** (Driving Record - For Positions That Require Driving).

Bidders temporarily detailed to a supervisory position (204B) may not bid on vacant clerk duty assignments while so detailed.

Article 37 language of the National Agreement, allows voluntary movement of employees from level 5, 6 and 7 positions to level 4 positions and level 4 employees to 5, 6 and 7 senior qualified positions. However, there will be a one-year bidding restriction for clerk craft employees who bid from level 4 to level 5, 6 and 7 positions. Those employees will be locked into their new position description for 365 days. Also, employees that have successfully completed 1 year of service will be deemed to have met the entrance requirements for positions requiring the ON-400, ON-440, ON-450, or the ON-710 exam as it relates to the Automated Mark-up and Air Records Processor positions (Article 37, MOU: dated April 22, 1992).

Bidders must either be qualified on the scheme(s) required or able to qualify within the deferment period.

If bidder will be on annual leave during the time Vacancy Notices and/or Award Notices are posted, please submit a copy of PS Form 3971 and address where information may be mailed.

Reasonable Accommodation Language:

The United States Postal Service provides reasonable accommodation to qualified individuals with disabilities. If you need a reasonable accommodation for any part of the application, bidding, interview, and/or selection process, please contact the office identified on the vacancy announcement. The decision on granting reasonable accommodation will be on a case-by-case basis.

HUMAN CAPITAL ENTERPRISE SYSTEMS VACANCY NOTICE

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE **ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS**

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Opening Date: 04/10/2024 Closing Date: 04/19/2024 Posting No: 335346 Clerk

JOB ID: 95776112 2330-42XX RAMP CLK AMF KP0015 **P7** 80 TOUR I LDC:17 EG:1=Full Time

LOG-OAKLAND CA P&DC - INSHD LOG OAKLAND FIRST **Bidding Vacant** 00042120 Clerks -NonHQ FLOOR

> RAMP CLERK; OTHER DUTIES AS ASSIGNED. WORK LOCATION: OAKTHS, SANTA CLARA LOSGISTICS, FEDEX AND THE CAIR HOUSE. Plant operations as necessary.

QUALIFICATIONS: VALID STATE DRIVER'S LICENSE

SECTION: RAMP CLERK

JOB SLOT COMMENTS:

WORK SCHEDULE: 1930-0400-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Sunday Monday Wednesday Thursday Friday Brk From To 19:30 04:00 030 OFF OFF OFF OFF OFF 19:30 04:00 030 19:30 04:00 030 19:30 04:00 030 19:30 04:00 030

POSTING COMMENTS:

VACATED BY: Gloria Davenport EMP ID: 5750 ON DATE: 09/30/2023

JOB ID: 70659248 2315-06XX PARCEL POST DIST-MACHINE KP0012 **P7** TOUR III LDC:13 EG:1=Full Time

Bidding Vacant 01020352 **SPBS TOUR III OPRN UNIT OAKLAND** Clerks -NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES ASSIGNED.

QUALIFICATIONS: SECTION: APBS

WORK SCHEDULE: 1630-0100-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk 16:30 01:00 030 OFF OFF OFF OFF OFF 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030

POSTING COMMENTS:

VACATED BY: SHWE PHYO EMP ID: 6140 ON DATE: 03/08/2024

JOB ID: 73212747 2315-06XX PARCEL POST DIST-MACHINE KP0012 TOUR III EG:1=Full Time **P7** LDC:13 **Bidding Vacant** 01020352 **SPBS TOUR III OPRN UNIT OAKLAND** Clerks -NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS: SECTION: APBS

WORK SCHEDULE: 1630-0100-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 OFF OFF OFF OFF

POSTING COMMENTS:

VACATED BY: IGNACIO BARAJAS EMP ID: 3233 ON DATE: 03/08/2024

HUMAN CAPITAL ENTERPRISE SYSTEMS

VACANCY NOTICE

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JOB ID: 73649304 2315-06XX PARCEL POST DIST-MACHINE KP0012 **P7**

TOUR I 06

LDC:13

Page:

EG:1=Full Time

SPBS TOUR I OPRN UNIT Bidding Newly 01020353 **OAKLAND** Established

Clerks -NonHQ

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JOB SLOT COMMENTS: Step3 Settlement CL09923: Replacement Job for Reverted Position # 72927664, Tour 1 APBS Unit, All Other Duties Assigned by Supv

Pay Location: 126

QUALIFICATIONS: SECTION: APBS

WORK SCHEDULE: 2230-0700-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Tuesday Thursday 1 cm Friday Sunday Monday Wednesday Brk From To OFF OFF 0FF 22:30 07:00 030 22:30 07:00 030 22:30 07:00 030 22:30 07:00 030 22:30 07:00 030 07:00 030 07:00 030 07:00 030 07:00 030 07:00 030 07:00 030 07:0

POSTING COMMENTS:

VACATED BY: HARJOT SINGH EMP ID: 9385 ON DATE: 04/05/2024

JOB ID: 73801113 2315-06XX PARCEL POST DIST-MACHINE KP0012 **P7** TOUR III LDC:13 EG:1=Full Time

Bidding Vacant 01020352 **SPBS TOUR III OPRN UNIT OAKLAND** Clerks -NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES AS ASSIGNED, P/L:325 (Duplicate Position, Do Not Repost; Ste

p 1 Grievance Settlement

CL-267-23 by SDO and Union to Repost Reverted Position #95621398.)

QUALIFICATIONS: SECTION: APBS

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Sunday Monday Tuesday Wednesday **Thursday** Friday

From To Brk OFF OFF OFF OFF OFF 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030

POSTING COMMENTS:

VACATED BY: CHERYL PAEZ EMP ID: 1376 ON DATE: 04/05/2024

JOB ID: 95555456 2315-06XX PARCEL POST DIST-MACHINE KP0012 TOUR III **P7** 06 LDC:13 EG:1=Full Time **Bidding Vacant** 01020352 **SPBS TOUR III OPRN UNIT** OAKLAND Clerks -NonHQ

JOB SLOT COMMENTS: **APBS; OTHER DUTIES AS ASSIGNED**

QUALIFICATIONS: **SECTION: APBS**

WORK SCHEDULE: 1630-0100-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk Brk From To Brk From To

POSTING COMMENTS:

VACATED BY: Eric Woo EMP ID: 2365 ON DATE: 03/08/2024

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JOB ID:95746509 2315-06XX PARCEL POST DIST-MACHINE KP0012

TOUR III LDC:13 06

EG:1=Full Time

Bidding Vacant

SPBS TOUR III OPRN UNIT 01020352

OAKLAND

Clerks -NonHQ

Clerks -

JOB SLOT COMMENTS:

APBS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS:

SECTION: APBS

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Monday Saturday Sunday Tuesday Wednesday Thursday Friday

From To Brk OFF OFF OFF OFF OFF 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030

POSTING COMMENTS:

VACATED BY: Alan Adona EMP ID: 425 ON DATE: 03/08/2024

JOB ID:95749717 2315-06XX PARCEL POST DIST-MACHINE KP0012 **P7** TOUR III LDC:13 EG:1=Full Time

Bidding Vacant 01020352 **SPBS TOUR III OPRN UNIT OAKLAND** Clerks -NonHQ

JOB SLOT COMMENTS: APBS; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS: SECTION: APBS

WORK SCHEDULE: 1630-0100-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Sunday Friday Saturday Monday Tuesday Wednesday **Thursday**

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POSTING COMMENTS:

VACATED BY: IGNACIO BARAJAS EMP ID: 3233 ON DATE: 04/05/2024

JOB ID: 70730794 2315-06XX PARCEL POST DIST-MACHINE KP0012 TOUR III LDC:11 EG:1=Full Time **P7**

Bidding Vacant 01020350 **AUTOMATION TOUR III OAKLAND** NonHQ

OPERATIONS UNIT

AUTOMATION; OTHER DUTIES AS ASSIGNED.

JOB SLOT COMMENTS: **QUALIFICATIONS: SECTION: AUTOMATION**

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Monday Tuesday Saturday Sunday Wednesday Thursday Friday

From To Brk From To Brk From To Brk From To Brk From To OFF OFF 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 OFF OFF

POSTING COMMENTS:

VACATED BY: Cindy La EMP ID: 7099 ON DATE: 01/12/2024

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B6X6D0

JOB ID:70758445 2315-0063 MAIL PROCESSING CLERK KP0013 **P7**

TOUR III LDC:11 06 **OAKLAND**

EG:1=Full Time

Bidding Vacant

01020350 **AUTOMATION TOUR III OPERATIONS UNIT**

Clerks -NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES ASSIGNED.

QUALIFICATIONS: SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Sunday Monday Wednesday Thursday **Friday** Saturday Tuesday

From To Brk From To Brk From To Brk From To Brk From To 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 OFF OFF OFF OFF

POSTING COMMENTS:

VACATED BY: HARISH KUMAR EMP ID: 3561 ON DATE: 04/05/2024

JOB ID: 70758761 2315-0063 MAIL PROCESSING CLERK TOUR III KP0013 LDC:11 EG:1=Full Time

AUTOMATION TOUR III Clerks -**Bidding Vacant** 01020350 OAKLAND **OPERATIONS UNIT** NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS: SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Sunday Saturday Monday Tuesday Wednesday **Thursday** Friday

From To Brk From To

POSTING COMMENTS:

VACATED BY: DANISHALLAH HOWARD EMP ID: 4659 ON DATE: 04/05/2024

JOB ID:<u>71265258</u> 2315-0063 MAIL PROCESSING CLERK KP0013 **P7** 06 TOUR III LDC:11 EG:1=Full Time

Bidding Vacant 01020350 **AUTOMATION TOUR III OAKLAND** Clerks -**OPERATIONS UNIT** NonHQ

JOB SLOT COMMENTS: Automation; Other duties as assigned

QUALIFICATIONS: SECTION: AUTOMATION

WORK SCHEDULE: 1300-2130-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

From To Brk From To 13:00 21:30 030 13:00 21:30 030 OFF OFF OFF OFF OFF OFF 13:00 21:30 030 13:00 21:30 030 13:00 21:30 030

POSTING COMMENTS:

VACATED BY: CHRISTINNE TAMAYO EMP ID: 6453 ON DATE: 03/02/2024

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JOB ID:71612134 2315-0063 MAIL PROCESSING CLERK

KP0013

TOUR III LDC:11 06

EG:1=Full Time

Bidding Vacant

01020350

AUTOMATION TOUR III OPERATIONS UNIT

OAKLAND

Clerks -NonHQ

JOB SLOT COMMENTS:

AUTOMATION; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS:

SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk 14:00 22:30 030 14:00 22:30 030 OFF OFF OFF OFF OFF 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030

POSTING COMMENTS:

VACATED BY: JAINE EVORA EMP ID: 824 ON DATE: 03/08/2024

JOB ID:95660351 2315-06XX PARCEL POST DIST-MACHINE KP0012 **P7** TOUR III LDC:11 EG:1=Full Time

AUTOMATION TOUR III Bidding Vacant 01020350

OAKLAND Clerks -**OPERATIONS UNIT** NonHQ

JOB SLOT COMMENTS: AUTOMATION; OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS: SECTION: AUTOMATION

WORK SCHEDULE: 1400-2230-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Friday Saturday Sunday Monday Tuesday Wednesday **Thursday**

From To Brk From To 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 OFF OFF OFF OFF OFF OFF 14:00 22:30 030 14:00 22:30 030

POSTING COMMENTS:

VACATED BY: SHWE PHYO EMP ID: 6140 ON DATE: 01/12/2024

JOB ID: 70571506 2315-11XX GENERAL EXPEDITOR TOUR II KP0015 **P7** 07 LDC:17 EG:1=Full Time

Bidding Vacant 21095191 **GENERAL EXPEDITORS - TOUR 2 OAKLAND** Clerks -NonHQ

JOB SLOT COMMENTS: REGISTRY DUTIES AS NECESSARY. OTHER DUTIES AS ASSIGNED. SATISFACTORY

COMPLETION OF COURSE # 5056500 "EXPEDITOR TRAINING PROGRAM" IS REQUIRED

AFTER BEING AWARDED THIS POSITION.

QUALIFICATIONS:

SECTION: PLATFORM/EXPEDITORS WORK SCHEDULE: 0700-1530-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

Brk From To OFF OFF OFF OFF OFF OFF 07:00 15:30 030 07:00 15:30 030 07:00 15:30 030 07:00 15:30 030 07:00 15:30 030

POSTING COMMENTS:

VACATED BY: Maggie Law EMP ID: 5196 ON DATE: 03/08/2024

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FLOOR

B6X6D0

JOB ID:95787563 2315-0063 MAIL PROCESSING CLERK **Bidding Vacant**

KP0013 01019640 **REGISTRY TR I OPRN UNIT**

TOUR I 06 **OAKLAND**

EG:1=Full Time LDC:18 **THIRD**

Clerks -NonHQ

JOB SLOT COMMENTS:

REGISTRY; WHEN NOT NEEDED IN THE REGISTRY SECTION, WILL BE ASSIGNED TO THE WORKROOM FLOOR. OTHER DUTIES AS ASSIGNED. CMS JOB SLOT ID: 8493476

P7

EMPLOYEE MOVED TO DUPLICATE POSITION 70920750 DUE TO REACTIVATION

QUALIFICATIONS: **SECTION: REGISTRY**

WORK SCHEDULE: 0000-0830-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Sunday Wednesday Friday Monday Tuesday Thursday From To Brk From To 00:00 08:30 030 00:00 08:30 030 00:00 08:30 030 OFF OFF OFF OFF OFF OFF OFF OFF 0:00 08:30 030 00:00 08:30 030

POSTING COMMENTS:

VACATED BY: Elaine Yu EMP ID: 4757 ON DATE: 04/05/2024

JOB ID: 72927666 2315-06XX PARCEL POST DIST-MACHINE KP0012 TOUR III LDC:11 EG:1=Full Time

AUTOMATION TOUR III Bidding Vacant 01020350

OPERATIONS UNIT

Clerks -NonHQ

QUALIFICATIONS:

JOB SLOT COMMENTS:

AUTOMATION; OTHER DUTIES AS ASSIGNED

SECTION: SPSS

WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday **Thursday** Friday From To Brk OFF OFF OFF OFF OFF 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030 14:00 22:30 030

POSTING COMMENTS:

VACATED BY: JI WOONG PARK EMP ID: 9384 ON DATE: 01/12/2024

JOB ID:<u>72214994</u> 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time

Bidding Vacant 21083998 **USS PRIORITY TOUR III OPRN** OAKLAND Clerks -

UNIT

NonHQ

OAKLAND

JOB SLOT COMMENTS:

USS PRIORITY; OTHER DUTIES AS ASSIGNED

QUALIFICATIONS: SECTION: USS

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk From To Brk From To Brk From To Brk From To OFF OFF OFF OFF OFF 17:00 01:30 030 17:00 01:30 030 17:00 01:30 030 17:00 01:30 030 17:00 01:30 030

POSTING COMMENTS:

VACATED BY: Arlene Mendoza EMP ID: 5045 ON DATE: 03/08/2024

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JOB ID:<u>73801207</u> 2315-0063 MAIL PROCESSING CLERK KP0013 **P7** 06 TOUR III LDC:11 EG:1=Full Time USS PRIORITY TOUR III OPRN OAKLAND

21083998 **Bidding Vacant**

Clerks -NonHQ

JOB SLOT COMMENTS: USS PRIORITY; OTHER DUTIES AS ASSIGNED, P/L:362 (Duplicate Position, Do Not Rep

ost; Step 1 Grievance

Settlement CL-267-23 by SDO and Union to Repost Reverted Position #73213118.)

QUALIFICATIONS: SECTION: USS

WORK SCHEDULE: 1700-0130-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Friday Saturday Sunday Monday Wednesday Thursday Tuesday From To Brk From To Brk From To Brk From To Brk From To 17:00 01:30 030 17:00 01:30 030 17:00 01:30 030 17:00 01:30 030 OFF OFF OFF OFF OFF 17:00 01:30 030

POSTING COMMENTS:

VACATED BY: JASPINDER SINGH EMP ID: 2838 ON DATE: 04/05/2024
